

# SAINT ROBERT SCHOOL

## Welcome Back!

### Dear Parents and Students of St. Robert School:

We hope you had an enjoyable and relaxing summer break and are ready to get started! The staff is well-rested and eager to have you back!

Please be advised that school officially begins for Young 5s-8th grade students on **Tuesday, August 24, 2021 (it will be a full day of school). School begins promptly at 7:45 a.m. and ends at 2:32 p.m.**

### **ALL Preschool 3 and 4 classes will start AFTER Labor Day:**

***Tuesday, 9/7***

Half day Preschool 3 and Preschool 4 students first day (7:45 – 10:45 a.m.)

Full day Preschool 4 students first day (7:45 – 2:15 a.m.)

### **HEALTH AND SAFETY GUIDELINES**

- ⇒ **Please disregard the Return to School email that Mr. Ralbusky sent out to school families on July 23rd.** There will most likely be changes to our plan due to the Delta variant and the rising number of COVID-19 cases in our community.
- ⇒ We will continue to rely on guidance from the Genesee County Health Department to inform our practices.
- ⇒ We will not do temperature checks on students to start the school year, but please keep in mind that this policy may change during the school year.
- ⇒ **Mr. Ralbusky will email updated information and guidelines for 21/22 procedures and protocols prior to the start of school.**

### **BUS VARIANCES**

#### ***Request for Transportation Variance***

- State of Michigan Law concerning the transportation of students to and from school requires that all students be transported to/from their home address unless a special “variance request” is made by a parent and granted by the school administration.
- ***Please be aware that no bus variances will be processed or granted between Monday, August 23, 2021 and Monday, September 6, 2021 as bus routes become finalized. Parents who do not complete a bus variance form by the August 20<sup>th</sup> deadline must wait until they are again accepted on Tuesday, September 7, 2021.***
- Bus variances must be approved by the school office before the change can occur.
- A request for Transportation Variance (Bus Variance) is easily accessible on our school website by going to the “Departments” tab and then clicking on “Transportation”.
- **Bus variance forms are due to the School Office by Friday, August 20th.**



### **Additional Busing Information**

1. Flushing doesn't start school until August 31st, so there will be **NO BUSES** the first week of school (August 24-27).
2. As a reminder, there are no drop-offs in the front of the school on Henry Street. Bus riders are the only students allowed to enter via the Henry St. doors before 7:45 a.m.

## Hot Lunches (Information & Costs)

- A student lunch will cost \$3.00 per day.
- An adult lunch will cost \$3.50 per day.
- Milk and snacks will cost 75¢ each.
- Hot Lunch will be served on all full days of school.
- We are still in the process of setting up a Point Of Sale system for lunches which will use student ID cards and allow parents to load funds electronically. The plan is to have the system in place and ready to go sometime this fall.
- **All students should plan to pay with cash or check (made out to St. Robert School) until the new POS system is up and running.**
- **Free and Reduced Lunches are not available the first week of school according to the rules of the Federal School Lunch Program.** Applications for the Free and Reduced Lunch Program will go home on the first day of school.

### **Lunch Menu for First Week of School**

**Tuesday, 8/24** = Taco Tuesday, Baby Carrots, Red Grapes, Strawberry Yogurt

**Wednesday, 8/25** = Sloppy Joes, Green Pepper Strips, Diced Peaches, Honey Graham Crackers

**Thursday, 8/26** = Waffles, Sausage Links, Hasbrowns, Whole Grain Biscuit, Banana/Pears

**Friday, 8/27**=Cheese Pizza, Green Beans, Apple/Pineapple Tidbits

⇒ *We are in need of help (PIP credit) for all lunches. See page 4 for more information.*

## Athletics (Fees and Physicals)

All athletes must complete the following before they can practice or play:

1. Submit athletic fee (\$40.00 per child/per sport, with a \$160.00 maximum per family/per year) for all sports except football (\$75 fee).
2. Submit signed athletic contract (via coach).
3. Have a current physical on file with their coach BEFORE the first day of practice.

## Additional Sports Info

### ♦ **7th/8th Grade Tackle Football**

- Team will consist of all GCCS players
- Practice will start one week before school begins OR the first week of school (more info to come)
- Practices will be held at Powers Catholic High School
- Games will be held at 5:30pm on Wednesdays
- Football A.D. is Mr. Tim Jameson (SRS)

### ♦ **5th-8th Grade Girl's Basketball**

- Practices TBD

### ♦ **5th/6th Grade Flag Football**

- Boys and girls are welcome to play
- Games will be played on Sunday
- Practices TBD
- Practices will be held one hour before games - **NO** weekday practices once games begin

### ♦ **4th-8th Grade Cross Country**

- Practices TBD

## BACK-TO-SCHOOL PICNIC / MEET THE TEACHER NIGHT

### THURSDAY, AUGUST 19, 2021

As we prepare to begin another school year full of opportunities and excitement, let's take some time to relax, have some fun, eat some good food, and set a positive tone for the 21-22 school year.

Come and meet your teacher, get acquainted with your classroom, receive a welcome packet, and drop off school supplies!

Stop by the St. Robert Activity Center anytime between 5:00 - 6:30 p.m. for some good food and fellowship. Hot dogs, chips, cookies and water will be provided.

Teachers will be in their classrooms from 5:00 - 7:00 p.m.

It is imperative to start the year off on the right foot by bridging the gap between home and school through building a strong foundation of ongoing communication. The goal is for each student to have a positive and ultra-successful school year!

### 2+1 Program

St. Robert School is again offering a 2 + 1 class for the first & second semesters of this school year for \$25 per semester. Come and enjoy some quality time in a faith-based playgroup setting with your two/three-year-old child! Registration forms and information can be found on the school website ([www.strobertschool.com](http://www.strobertschool.com)) in the Early Childhood section of the "Departments" tab. The fall class begins October 4th.

### NEW FAMILIES

If you're new to St. Robert School, we invite you to attend our New Family Orientation. It will be held in the school Media Center from 6:30-7:30 p.m on Thursday, August 26th. During the orientation, Mr. Ralbusky will discuss PIP, school groups, getting involved and the Instructional Support Program.

## Schedule for First Week of School

### Tuesday, August 24

- ◆ First Full Day of School for 1st through 8th grades (7:45 a.m. - 2:32 p.m.)
- ◆ First Full Day of School for Young 5's and Kdg (7:45 a.m. - 2:15 p.m.)
- ◆ **NO** Preschool 3 or 4 Classes (Starting AFTER Labor Day—See page 1)
- ◆ **NO Buses and NO ESP**

### Wednesday, August 25

- ◆ Regular Day of School for Young 5's through 8th grades
- ◆ **NO** Preschool 3 or 4 Classes (Starting AFTER Labor Day—See page 1)
- ◆ **NO Buses and NO ESP**

### Thursday, August 26

- ◆ Regular Day of School for Young 5's through 8th grades
- ◆ **NO** Preschool 3 or 4 Classes (Starting AFTER Labor Day—See page 1)
- ◆ **First All School Mass** at 8:30 a.m. (Y5's—8th grade)  
(Mass of the Holy Spirit—Everyone wears a **RED** shirt)
- ◆ **NO Buses and NO ESP**

### Friday, August 27

- ◆ Regular Day of School for Young 5's through 8th grades
- ◆ **NO** Preschool 4 Classes (Starting AFTER Labor Day—See page 1)
- ◆ **NO Buses and NO ESP**
- ◆ **New Family Meeting** at 6:30 p.m. in the school Media Center

### Band

Advanced Band (7th/8th) and Beginning Band (5th/6th) students need to have their instruments in school by Tuesday, September 7th. Mr. Thomas will give further details the first week of school. Any band student who needs an instrument (5th—8th grade) should see Mr. Thomas on the first day of school.

**Friday, 9/3—Monday, 9/6**  
**NO SCHOOL**

**Labor Day Weekend**



**Dear Students and Parents,**

*On behalf of the St. Robert School faculty and staff, welcome to the 2021-2022 school year! We look forward with much anticipation and excitement to work in partnership with you to provide the best educational experiences possible for your child(ren). The purpose of Catholic education at St. Robert School is the formation of boys and girls who grow up to become outstanding citizens of this world - loving God and neighbor and enriching society. It is, in essence, the individual formation of our students which enables them to see the world as God sees it, and to act as God would want them to act at all times. This is all done in an environment of academic excellence, where students learn how to become intentional disciples of Jesus Christ, grow in virtue and holiness, and become leaders of their generation. **St. Robert Mustangs have PRIDE.** Please call the school office if you have any questions or need assistance.*

### Extended School Program (ESP)

ESP continues to accept St. Robert students ages four and older. The program will open at 2:30 p.m. and will remain open until 6:00 p.m. You can find more information and registration paperwork on the school website ([www.strobertschool.com](http://www.strobertschool.com)) in the Extended School Day Program section under the "Departments" tab.

**ESP will begin on Monday, August 31st.**

### Volunteers Needed

- ◇ We are in need of volunteers for Lunch Supervision for one or more days of the week. Volunteers would need to be here from 10:45 a.m. to 12:15 p.m. Lunch Supervisors do earn PIP credits. Please email the school office ([secretary@strobertschool.com](mailto:secretary@strobertschool.com)) with the day(s) you can help.
- ◇ We are also in need of volunteer coaches for 5th-8th girls basketball, 5th/6th flag football and 5th-8th cross country. Please contact AD Blaine Pertler at [bpertler@strobertschool.com](mailto:bpertler@strobertschool.com) if you'd like to volunteer.

### MEDICATION REMINDER

- ⇒ State of Michigan school code requires that all medicines given at school shall have a **doctors order / parent permission authorization form, which includes dosage, signed and on file at school** in order to administer the medication. *This includes all over-the-counter medication such as Tylenol, cough medicines, cough drops, nasal spray, etc.*
- ⇒ Authorization forms must be filled out and signed by a doctor AND signed by a parent before any medication (prescription or OTC) can be administered at school. **The school cannot administer medication if the completed form has not been returned.** Forms are available in the school office.
- ⇒ Medication (prescription and OTC) must come to school in its original container (no medicine sent in baggies), and liquid medication must include a measuring spoon/cup.

### Parent Drop-Off and Pick-up Reminders

- There is NO 1st-8th drop off or parking in the Teacher Lot on Henry Street.
- The Henry St. entrance is a **BUS ZONE ONLY** from 7:00—7:45 a.m. and from 2:00—2:45 p.m.
- ALL students in grades 1st through 8th grade arriving either by foot or by car **MUST** enter through the south church parking lot door.
- Please be mindful that prompt pick-up of students is important for your children's safety.
- Students not picked up on-time are brought to the school office. **Students are not allowed to wait downstairs for late pickup.**
- Any student(s) not picked up by 11:00 a.m. (on 1/2 days) or 2:45 p.m. (on full days) will be sent from the school office to ESP and parents will be charged hourly per child for supervision.
- **Detailed drop-off / pick-up procedures follow on pages 5 and 6.**

## Preschool (P3 & P4), Young 5's & Kindergarten Drop-off/Pick-up

- ◇ **School begins at 7:45 a.m. (at 7:45 a.m., students are expected to be in their classroom for attendance and ready for class to begin).**
- ◇ Parents are asked to follow the drop-off and pick-up procedures to help reduce congestion and provide a safe environment for our youngest students.

We will be using the upper parking lot adjacent to the school (the teacher lot, or where you park when you pick up or drop off your child in the office)

### **DROP OFF**

***Drop-off at the North School Entrance is between 7:30 - 7:45 daily. We will be utilizing the side Preschool door only for our youngest students.*** You will drive in and pull up to the front cone. ***We will not be doing temperature checks to start the school year, but please be aware that the policy for temp checks could change during the school year.*** There is no need to get out of your car (we will help with the car doors if needed) if your child is able to unbuckle his/her self.

- Please have your child seated so they exit the vehicle on the LEFT HAND SIDE (behind the driver). This is opposite of the older children in the lower lot.
- Please do not leave until you receive a thumbs up from us.
- Your child will be escorted down the short walk by either Mrs. Stimac or Mrs. Bushey who will then escort them into the Preschool room. Young 5s and Kindergarten students will pass through to their classroom where another adult will be ready for them to start their day. Preschool students will stay in their classroom, also with another supervising adult, who will help them get started for the day.
- **Please be PATIENT at all times!** If your child(ren) arrive late to school (after 7:45 a.m.), and an adult is no longer on the sidewalk to greet them, you must park and walk them to the main entrance where our secretary will sign them in and admit them to class. Please ring the intercom and wait for directives spoken over the intercom.

### **PICK UP**

School ends at 2:32 p.m. on Full Days and 10:55 a.m. on Half Days for grades 1-8. Early Childhood dismissal times for this year are slightly altered to help you, the parents, with pick up procedures. Early Childhood school days will end at 2:15 p.m. on Full Days and 10:45 a.m. on Half Days. ***Pick-up is at the North School Entrance is between 2:15 - 2:40 p.m. daily. Please pick up your younger child first, then proceed to the lower lot to pick up your older child. If you arrive after 2:40pm, you will need to proceed to ESP to pick up your child, and charges for ESP care will be billed to your FACTS account. To start the school year parents are not required to wear facial coverings to greet their children if outside the vehicle, but please keep in mind that the policy for parental face masks could change during the school year.***

### **For ½ Day Preschool Students:**

*Students will be dismissed at 10:45 a.m. from the upper lot just as you arrived in the morning. Students need to enter the left side of your vehicle.*

- The teachers will walk students to the upper lot.
- **DO NOT park on Henry St. and exit your vehicle to get your child.** It creates confusion for cars passing through, for people walking and for bus traffic and **is not safe.**
- Please remain in the turn around - do not park in a parking spot.

### **For Full Day Preschool, Young 5 and Kindergarten Students:**

*Students will be dismissed at 2:15 p.m. from the upper lot just as you arrived in the morning. Students need to enter the left side of your vehicle.*

- The teachers will walk students to the upper lot.
- **DO NOT park on Henry St. and exit your vehicle to get your child.** It creates confusion for cars passing through, for people walking and for bus traffic and **is not safe.**
- Please remain in the turn around - do not park in a parking spot.
- You are welcome to park and come up and get your child if you are parked facing SOUTH on Cherry St. (one way street), or if parked in the lower lot waiting for an older sibling.
- If you walk from another location, please walk to the teachers to retrieve your child - they will not walk them across the lot.

***DETAILED MAP PROVIDED ON PAGE 7.***

**1st-8th Grade Only**

(Preschool, Young 5's &amp; Kdg — Please refer to page 5)

***DETAILED MAP PROVIDED ON PAGE 7*****For liability reasons, no child may be dropped off before 7:30 a.m.**

Please note that we will continue to use last years arrival/drop-off procedures to eliminate safety concerns with children walking across the drop-off line of vehicles.

**SCHOOL BEGINS AT 7:45 A.M.** (*Students who arrive at 7:45 a.m. or later are considered late.*) Students are expected to be in their classroom and ready to go by 7:45 a.m.

**ARRIVAL (Bus Riders)**

- Bus Riders exit buses and proceed through the North Entrance doors (Henry St.). Students will wait with office staff, and will be released at 7:30 a.m. to proceed to their classrooms.
- *No other students are allowed to enter via the Henry St. doors prior to 7:45 a.m.*

**ARRIVAL (Car Rider Drop-Offs)** - As a reminder, NO DROP-OFFS ON HENRY ST. This is a BUS ZONE.

- Car riders will be dropped off three cars at a time—at the SOUTH ENTRANCE.
- We ask that car riders proceed SOUTH (only) on McKinley Rd and enter the EAST PARKING LOT. Car riders will then follow the flow of traffic (arrows on pavement) heading WEST towards the SOUTH SCHOOL ENTRANCE. Children will need to exit the vehicle on the RIGHT HAND SIDE (see map provided on page 7).
- Children will be allowed to proceed up the stairs and to their classrooms from 7:30-7:45 a.m.
- Adults will be at the SOUTH SCHOOL ENTRANCE to help children safely proceed to the building.
- Please be PATIENT at all times! Students exit on the right hand side. Wait to drop children off at the yellow pylons. Take your turn and stay in line.

**ARRIVAL (Parkers / Walk-Ins)**

- Parkers (Walk-Ins) must use the SOUTH CHURCH PARKING LOT. *Car riders are not allowed to park on Henry St. or enter via the Henry St. entrance.*
- We ask that Parkers (Walk-Ins) proceed SOUTH on Cherry St. and enter the LOWER SOUTH CHURCH PARKING LOT. Please park facing SOUTH and then proceed into the SOUTH SCHOOL ENTRANCE.
- Children will be allowed to proceed up the stairs and to their classrooms beginning at 7:30 a.m.

**LATE ARRIVALS** - Students arriving at 7:45 a.m. or later are considered LATE.

- PLEASE NOTE: The south entrance and the stairway door will be locked promptly at 7:45 a.m.
- All late students (7:45 a.m. and later) must enter via the Henry St. entrance to be signed in through the office and receive a pass to admit them to class.
- **PARENTS ARE REQUIRED TO REMAIN VISIBLE IN FRONT OF THE SCHOOL UNTIL LATE STUDENTS ARE ADMITTED TO THE BUILDING.**

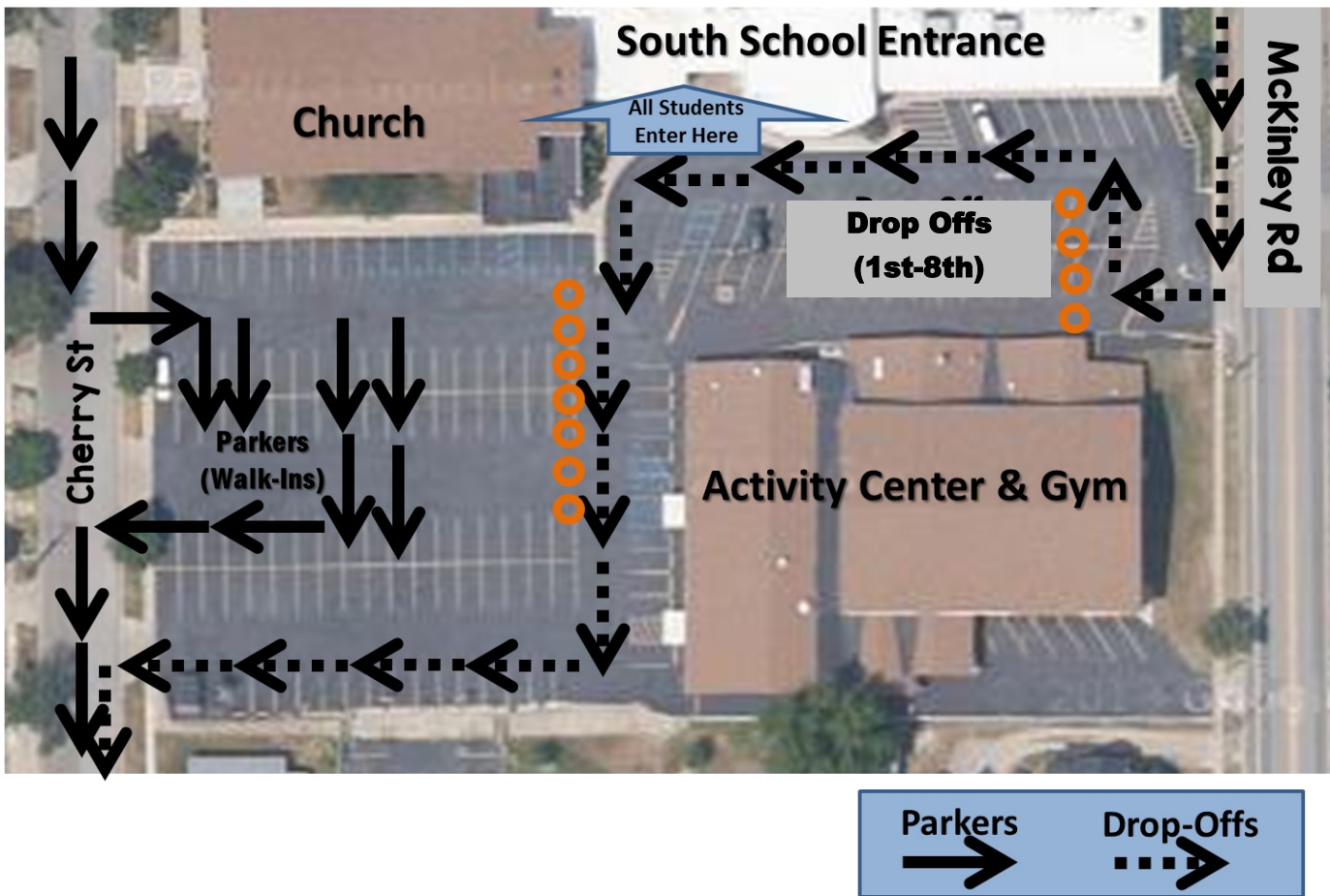
**DISMISSAL**

***SCHOOL DISMISSES AT 2:32 p.m.***

- Bus riders will be assembled at the Henry St. entrance at the 2:32 p.m. bell.
- Teachers will walk car riders and walkers to the south exit at approximately 2:35 p.m. for dismissal. Parents picking students up are to park in the LOWER CHURCH PARKING LOT (SOUTH LOT) facing NORTH.
- NO parking in the UPPER LOT. Please wait for school staff to release and direct the flow of traffic.

***DETAILED MAP PROVIDED ON PAGE 7.***

## DROP OFF MAP FOR 1ST-8TH GRADES



## DROP OFF MAP FOR EARLY CHILDHOOD

